

# FGH Tables

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To try Demo:

In the demo version of the tax tables, the Revision Date and the No Tax Free Threshold rates have been updated to the rates applying from 1 July 2011. All the other tables are empty. The purpose of the demo is simply for you to verify that the particular version you are interested in will work on your system.

I suggest you print these instructions out.

1. Create temp folder called C:\MYOB Temp
2. Copy the downloaded demo bin file into this folder.
3. Locate the existing tax table file called pay2myob.bin in original MYOB folder.
4. Rename this file to oldpay2myob.bin.
5. Run MYOB and open your data file.
6. Go to Lists, Payroll Categories, Taxes, PAYG Withholding to check the current tax table details loaded to your data file. Make a note of the Tax Table Revision Date as well as the first 2 lines of the scales used by the No Tax Free Threshold table.
7. Make a backup of your current data file as a precautionary measure.
8. Close MYOB.
9. Go to the folder containing your data file.
10. Make a copy of this file and paste it to the C:\MYOB Temp folder. Change its name to avoid any confusion. You will use this copy for testing, to ensure your working data file is not modified at all. This copied file will be deleted once testing of demo is complete.
11. Run MYOB, open the copy of the data file.
12. Check tax table details as per step 6 above. Confirm tax rates are the same as noted at step 6.
13. Go to Setup, Load Payroll Tax Tables, Load Tax Tables.
14. You will receive an error message saying MYOB cannot find the PAY2MYOB.BIN file (because you changed its name at step 4.) Click Show Me.
15. Locate the downloaded demo bin file in C:\MYOB Temp and click Open.
16. MYOB will load the new tax tables to the open data file.
17. Again check tax table details as per step 6. You should find the rates are different to the ones recorded at step 6. The amounts in the No Tax Free Threshold scale should correlate to amounts in Fig. 1. (note: 4<sup>th</sup> digit in column b will be zero)
18. Check that you have an employee who uses the No Tax Free Threshold scale, if not create a new employee using No Tax Free Threshold table. (To check the tax table used by an employee, from the Command Centre select Card File, then Cards List, then the Employee tab, click on the arrow to the left of the employee, select the Payroll Details tab, and then Taxes. This screen will show what tax table has been selected for this employee - change to No Tax Free Threshold.)
19. Run Payroll and do a pay for this employee. Use gross earnings of \$965 for example. Check PAYG calculated matches ATO calculated amount of \$271 as shown in Fig. 2. (Note: Avoid allowances and deductions when testing as this may alter the PAYG calculated.)
20. Once finished testing the demo, try reloading your old tax tables. Follow steps 13 to 15 but select oldpay2myob.bin per step 4.
21. You will find that the tax tables will be back to the amounts notes at step 6.
22. Close MYOB
23. Delete C:\MYOB Temp and all contents.
24. Rename oldpay2myob.bin to pay2myob.bin. System should be back to how it was.

Where tax-free threshold NOT claimed in Tax file number declaration Scale 1		
Weekly earnings (x) less than	a	b
\$		
259	0.1650	0.1650
394	0.2284	16.4596
644	0.3430	61.6385
980	0.3480	64.8596
1221	0.3200	37.3981
1605	0.3900	122.8788
3144	0.3950	130.9077
3144 & over	0.4750	382.4462

Fig. 1

Weekly earnings	Amount to be withheld		
	With tax-free threshold with leave loading	With tax-free threshold no leave loading	No tax-free threshold
1	2	3	4
\$	\$	\$	\$
961	170.00	170.00	270.00
962	No in Demo		270.00
963	170.00	170.00	271.00
964	No in Demo		271.00
965	170.00	170.00	271.00
	No in Demo		

Fig. 2

If you received an error message during any of the above it is likely the demo version is not the correct one for your MYOB version. Note down the details of the message and send an email to [admin@fghtables.com](mailto:admin@fghtables.com) with the details. Include your MYOB Australian Release Version number and the demo version number you were using.

Any feedback about how it worked or any concerns you have can be emailed [admin@fghtables.com](mailto:admin@fghtables.com).